# Operations team call – notes

# 8 May 2017

# 1 June meeting

* RF provided an update on speakers:
  + WHO representative unavailable: secretariat to reach out to Leen Meulenbergs to find replacement.
  + European Observatory on Health Systems and Policies: ND to follow up with Josep Figueras.
  + Marcel de Kort (Dutch Ministry of Health): to confirm in week beginning 15 May.
  + Austrian Ministry of Health: secretariat to follow up regarding potential speaker.
  + Bulgarian Ministry of Health: secretariat to investigate potential speaker.
  + Industry perspective: decision about industry contribution pending.
* RF noted that participant invitations have been sent, with a focus on policy makers as target audience; follow-up calls are being made; operations team to contact policy makers where relationships exist.
* ND to contact Andrew Amato about ECDC participation.
* RF noted that invitations will be sent to additional community actors in week beginning 15 May, depending on number of confirmed participants.
* Operations team to confirm travel arrangements with Mafalda if they have not done so already.

# Maltese Presidency and Technical Declaration

* ND to speak to Charmaine Gauci re HIV Technical Declaration acknowledgement at June Health Council.

# MEP outreach re November meeting

* ND met MEPs Frédérique Ries (ALDE) and Eva Kaili (S&D) regarding attendance at 1 June meeting and, primarily, co-sponsorship of November meeting: secretariat to follow up.

# MEP outreach re November meeting

* Operations team to provide comments on chapters 1 and 2 to JL.

# AOB

* Operations team agreed to include HIV Outcomes material, developments (e.g. abstract accepted for Paris IAS) and speaking representations on website [www.hivoutcomes.eu](http://www.hivoutcomes.eu) as well as links to relevant, third party research and initiatives; speeches given by steering group members only to be referenced if speaking engagement on behalf of initiative and/or inclusion on website approved by operations team.

# Participants

* Jane Anderson (**JA**), Homerton University Hospital
* Nikos Dedes (**ND**), EATG/Positive Voice
* Jeffrey Lazarus (**JL**), ISGlobal
* Annick Manuel (**AM**), Gilead Sciences
* Evelyn Schoedl (**ES**), Viiv Healthcare
* HIV Outcomes Secretariat: Rachel Finnegan (**RF**)

Apologies: Laura Batchelor (**LB**), HIV Outcomes Secretariat